

Govt. College of Nursing ,Jaipur

IGNOU Study Centre 2316

Offline (Face to Face)Counseling Schedule BSCN (Practical & Theory)

Course Name Nursing administration

Total Hours BNSL110 -90 Total days 12 days

Course Code :-BNSL110,BNS110

Total Hours BNS110-24

Total Sessions 23 (Each Session 4Hrs.)

Time 08:00-12:00PM

01:00-05:00PM

w.e.f.09th Nov 2022 to 21st Nov.2022

SN	Date	Activities	Hours	Timing	Name of Counselors	BNS110 Theory sessions 05-07PM
1.	09/11/2022	Prepare an organization chart of your hospital/department CHC and describe the channels of communication.	16	08-12Noon	Dr.BL Sharma Dr.Samta Soni	Dr.BL Sharma
				01-05PM	Dr.BL Sharma Dr.Samta Soni	
	10/11/2022	Do the presentation for peer group		08-12Noon	Dr. Jogendra Sharma Dr.BL Sharma	Dr.Samta Soni
				01-05PM	Dr. Jogendra Sharma Dr.BL Sharma	
11/11/2022	Select a specific clinical area. Develop a checklist to assess effective functioning of it. Give 3 positive and 3 negative comments of the clinical unit	08	08-12Noon	Dr. Jogendra Sharma Mrs. Priti Nair	Dr. Jogendra Sharma	
			01-05PM	Dr. Jogendra Sharma Mrs. Priti Nair		
2.	12/11/2022& 13/11/2022	Prepare a checklist for supervision of a staff nurse. Use the same checklist for self evaluation.	10	08-12Noon	Dr. Jogendra Sharma Mrs. Priti Nair	Mrs. Priti Nair
				01-05PM	Dr. Jogendra Sharma Mrs. Priti Nair	
				08-10AM	Dr. Samta Soni Mrs. Priti Nair	
	13/11/2022	Prepare questions for interviewing a staff		02	10-12Noon	Dr. Samta Soni Mrs. Priti Nair

		nurse for appointment.				
3.	14/11/2022& 15/11/2022	Preparation of a duty roaster/ rotation plan for one month for Staff Nurses	10	01-05PM	Dr. Samta Soni Mrs. Priti Nair	Dr.Samta Soni
				08-12Noon	Dr. Samta Soni Mrs. Priti Nair	
				01-03AM	Dr. Samta Soni Mrs. Priti nair	Dr.BL Sharma
	15/11/2022& 16/11/2022	Do the presentation of personnel policies which you have studied of your institution (under self-activity No. 7)	07	03-05PM	Dr. Samta Soni Mrs. Sunita KS	
			08-12Noon	Dr. Samta Soni Mrs. Sunita KS	Dr. Jogendra Sharma	
4.	16/11/2022 - 19/11/2022	Prepare a 5 days in-service education programme for nursing staff of your institution on Infection Control / Emergency Care/CCU/OT/ any other area. Presentation of the plan followed by discussion.	24	01-05PM	Dr. Jogendra Sharma Mrs. Sunita KS	Mrs. Priti nair
				08-12Noon	Dr. Jogendra Sharma Mrs. Sunita KS	
				01-05PM	Dr. Jogendra Sharma Mrs. Sunita KS	Mrs. Sunita KS
				08-12Noon	Dr. Jogendra Sharma Mrs. Sunita KS	
				01-05PM	Dr. Jogendra Sharma Mrs. Sunita KS	
	08-12Noon	Dr. Samta Soni Mrs. Sunita KS				
19/11/2022	Do the presentation of the disciplinary action taken by the authority for solving the problem based on selfactivityNo.11	04	01-05PM	Dr. Samta Soni Mrs. Sunita KS	Dr.Samta Soni	
5.	20/11/2022	Present the report of a performance appraisal based on self-activity No. 11.	04	08-12Noon	Dr. Jogendra Sharma Dr. Samta Soni	Dr.Samta Soni
6.						
7.	21/11 /2022	08-12Noon	Practical Examination			

Note :- Name and Sessions of Counsellors can be change as per their availability


Programme -Incharge